

# SHREE RAJIVLOCHAN OIL EXTRACTION LTD.

Regd. Office : 27/ 3, Jawahar Nagar, Near Agrasen Bhawan, RAIPUR-492001 (C.G.), Tel : 0771-2225441, 2537846

To

Dt. 02-09-2015

The General Manager,  
Corporate Relation Dept  
The Stock Exchange ,  
Phijore Jeejeebhoy Towers  
Dalal Street,  
Mumbai – 400001.

Subject : Book closer and AGM.

Dear Sir,

This is to inform you that the 25th Annual General Meeting of the Members of the Company will be Held at regd. Office at 27/3, Jawahar Nagar, Raipur (CG) on the Monday the 28<sup>th</sup> September 2015.

This is also informed that the Register of members and share Transfer books of the company will Remain close from 22.09.2015 to 28.09.2015 (both days inclusive)

Kindly take a Note

This is for your kind information

Thanking You

Yours Faithfully

For Shree Rajiv Lochan Oil Extraction Limited

Encl: A copy of Notice



Director

# SHREE RAJIV LOCHAN OIL EXTRACTION LIMITED

CIN: L15143CT1994PLC005981

Registered Office : 27/3, Jawahar Nagar, Raipur – 492001, Chhattisgarh

Phone No. +91-771-2225441 | E-mail : raheja\_deep@yahoo.co.in

## NOTICE OF 25<sup>TH</sup> ANNUAL GENERAL MEETING & E-VOTING INFORMATION

### Notice is hereby given that:

- 1) The 25<sup>th</sup> Annual General Meeting (AGM) of Shree Rajiv Lochan Oil Extraction Limited (the Company) is scheduled to be held on Monday, 28<sup>th</sup> September 2015 at 12:30 PM at the registered office of the Company situated at 27/3, Jawahar Nagar, Raipur – 492001, Chhattisgarh to transact the business as stated in the notice sent to the members.
- 2) The Electronic copies of the notice of the AGM and the Annual Report of the Company for the financial year 2014-15 have been sent through as an attachment and a web link to all the members' whole email IDs are registered with Company/ Depository Participant(s). Physical copies of the same have been sent to all other members at their registered address in the permitted mode. The notice of AGM and Annual Report of the Company for FY 2014-15 is also available on the website [www.evoting.nsd.com](http://www.evoting.nsd.com).
- 3) The register of members and share transfer books of the Company shall be closed from 22<sup>nd</sup> September 2015 to 28<sup>th</sup> September 2015 (both days inclusive) for purpose of the AGM.
- 4) The Company is pleased to provide its members the facility to cast their vote by electronic mode on all resolutions set forth in the notice; accordingly, the business may be transacted through voting by electronic means.
- 5) Remote e-voting shall commence on 25<sup>th</sup> September 2015 at 09:00 AM.
- 6) Remote e-voting shall end on 27<sup>th</sup> September 2015 at 05:00 PM and shall not be allowed beyond the time stipulated.
- 7) Any person who acquired shares of the Company and become member of the company after dispatch of the notice of the AGM and holding shares as of the cut-off date i.e. 14<sup>th</sup> August 2015 can follow the process for generating the Login ID and password as provided in the notice of the AGM.
- 8) Members holding shares either in physical form or in dematerialized form as on the cut-off date of 21<sup>st</sup> September 2015 shall be entitled to cast their vote electronically on the ordinary and special business(es) as sent out in the notice of the AGM dated 17<sup>th</sup> August 2015 through remote e-voting system of National Security Depository Limited (NSDL).
- 9) The members may note that:
  - (a) Remote e-voting shall not be allowed beyond 27<sup>th</sup> September 2015 at 5:00 PM;
  - (b) The facility for voting through polling paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through polling paper;
  - (c) A member may participate in the general meeting even after exercising his right to vote through remote e-voting but shall not be allowed to vote again in the meeting; and
- 10) Any person, who acquires shares of the Company after dispatch of the notice and holding shares as of the cut-off date, may obtain the login ID and password by sending a request at [evoting@nsdl.co.in](mailto:evoting@nsdl.co.in) or [nichetechpl@nichetechpl.com](mailto:nichetechpl@nichetechpl.com) with DP ID and client ID.
- 11) In case of any queries/ grievances relating to e-voting, the members/ beneficial owners may contact  
Mr A. Abbas, Sr Manager, Systems, Niche Technologies Private Limited, D-511 Bagree Market, 5<sup>th</sup> Floor, 71, B.R.B. Basu Road, Kolkata – 700 001, E-mail ID [sabbas@nichetechpl.com](mailto:sabbas@nichetechpl.com) Phone +91-33-22357270.

Date: 17/08/2015

Place: Raipur

For, Shree Rajiv Lochan Oil Extraction Limited

Sd/-

Prakash Chand Raheja, Managing Director

